

## **Data Protection**

As you may be aware, there are new UK data protection laws which come into effect in May 2018. As a consequence of this, we are required to provide you with information on how the Queen's Regimental Association (QRA) handles personal information about you and how to contact us if you have any questions about our data processing or wish to change your preferences with regard to that processing or the ways in which we contact you.

We hold and process information which has been provided by you, including your rank, name, contact details, and decorations as part of the routine work of the QRA, which includes maintaining the archive and patrimony of the Regiment, organising social events and distributing literature. Our processing includes profiling you, using the data that we hold, mostly with regard to geography so that we can invite you to appropriate local events; we may also track which events or other activities you participate in, and how you interact with our website and communications, in order to inform and improve our work. We may also from time to time contact you with merchandise offers or to invite contributions to the funding of specific events, activities or the Benevolent Fund.

In some circumstances, and only at their specific request, we may also hold and process the details of the partners of current and deceased Association members in the same ways set out above.

We will hold and process this information indefinitely as part of your membership of the Association. You may request further details about our processing activities, including a complete record of the data we store about you, ask us to correct the information we hold, or ask us to stop processing it, by writing to us at QRA, 5 Alfred Square, Deal, Kent, CT14 6LU or emailing us on [queensregimentassociation@gmail.com](mailto:queensregimentassociation@gmail.com). Please note that if you ask us to stop processing this will mean that we are no longer able to inform you about the activities of the Association or invite you to events or send you the Journal. You may also ask us to delete the information we hold about you; we will do so except where that information forms part of the archives and patrimony of the Regiment.

We may contact you by post, email or telephone (including SMS messages), where we have the relevant contact information, unless you have previously specified preferences in this regard. You can change your contact preferences at any time by writing to or emailing us on the addresses above, or on the website at [www.queensregimentalassociation.org](http://www.queensregimentalassociation.org).

We do not, and will never, share your information with any third parties except where we are compelled to by law or where you have given express permission so to do, and we do not obtain any information from third parties.

Finally, if you move house please send your new address and telephone number to us. If you change your email address please let us know. Please include your name and your old address so that your details can be matched up on the database.